



## Laerskool OUTENIQUA Primary

CATHEDRALSTRAAT/STREET, P.O. BOX/POSBUS 1086, GEORGE 6530

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### APPLICATION FOR ADMISSION TO SCHOOL

For office use:

Admission date	Admission no	Grade

Important information regarding application:

- Applications must be signed.
- All documents must be attached. (You are responsible for the making of copies of the documents.)
- Please ensure the correct contact details are provided.
- Complete one form per child and attach copies of the following:

DOCUMENT	ATTACHED
Copy of birth certificate	
Copy of immunisation certificate	
Copy of learner's last report from previous school	

- Transfer form from previous school must be handed in on the first day of attending Outeniqua Primary School.

**Please note that without the above, the application is invalid and will NOT BE CONSIDERED.**

### Particulars regarding the learner:

Surname:	
Christian names:	
Gender:	
Date of birth	Day:                      Month:                      Year:
Previous school attended:	
Name and address of previous school	
Date of leaving the above mentioned school	
Grade passed	Grade:                      Year:
Any other school(s) attended by the learner	

## Declaration by parent/guardian:

On behalf of my child and myself I agree to:

- \* Accept and honour the logo and mission of the school.
- \* Accept and honour the school rules and code of conduct as prescribed in the prospectus.
- \* Accept the authority of the principal, the teachers and the prefects.
- \* Pay the prescribed school fees determined annually by the Governing body. Alternatively, I shall inform the Governing Body of circumstances which may prevent this and make alternative arrangements for payment.
- \* Encourage and support my child's involvement in all the school's activities and extra-mural programmes.
- \* Inform the principal in the event of my child leaving the school and return all text books, modules, library books and other items obtained from the school on loan.

## Bible Education

Have you, the parent or guardian of the abovementioned learner, any conscientious objection to his/her being present when instruction in Bible Education is given:

YES

NO

## General indemnity/renouncement

I, the undersigned, parent/guardian of \_\_\_\_\_ (full names and surname of child) renounce any claim which I, any spouse or dependent of mine may have against Outeniqua Primary School, the Governing Body of Outeniqua Primary School or relevant Education Department for any damage or injury of whatever nature which I, my spouse or dependent may suffer resulting from any accident or happening which may occur during any educational excursion or as a result of my child participating in any sporting activity and such excursion or activity will be at the sole risk of me, my spouse or child. I grant the above Indemnity/Renouncement on the basis that all excursions and organised sporting activities will take place under the supervision of a teacher or other responsible person approved by Outeniqua Primary School and that such teacher or person will do everything reasonably possible to ensure the safety of my aforesaid son/daughter

THUS DONE AND SIGNED at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

SIGNATURE : \_\_\_\_\_  
(Father/Mother/Guardian)

DATE : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## REGISTRATION DETAILS

### Learner details

Surname:	
Nick name:	
Christian names:	
Gender:	
Date fo birth:	
ID:	
Grade:	
Religious Denomination:	
Home Language:	
Afr	
Eng	
IsiXhosa	
IsiZulu	
Other	
Race:	
African	
Coloured	
Indian/Asian	
White	
Other	

Date of admission:	
Previous school:	
Brothers and sisters in this school:	
Medical aid (name and number) :	
House doctor	
Doctor telephone:	
Allergies:	

SA Citizen  Yes  No

### Parent/Guardian Information

	Parent / Guardian 1	Parent / Guardian 2
Relationship:		
Marital Status:		
Surname:		
Title:		
Name:		
ID:		
Occupaton:		
Employer:		
Home telephone:		
Work telephone:		
Cell phone no:		
Physical Address:		
Postal address:		
E-mail address:		

## FINANCE – PAYMENT POLICY

Tuition fees for 2018 – R9 400.00 per year.

1 **All tuition fees are compulsory and payable in advance.**

Monthly	:	10 Payments of R940.00 each.
	:	On or before the 7 <sup>th</sup> of every month.
	:	First payment at the end of January.
Per term	:	4 Payments of R2 350.00 each.
	:	Within the first 10 days of the term.
Per year	:	5% Discount if you pay the full amount on/or before <b>28 February 2018.</b>

2 Accounts will be sent monthly per hand or via e-mail.

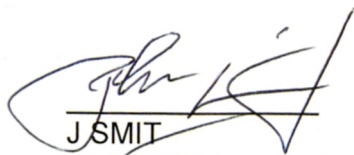
3 In the event of a late payment you will receive a letter. If there is no reaction to the letter within 7 days, the account will be handed over for collection without further notice. To avoid abovementioned, we appeal to you to make the necessary arrangements at school to pay the outstanding amount.

4 In failing your commitment towards the payment of tuition fees the school retains the right to take legal action as a last resort. Legal costs will be for your account.

5 No government subsidy is available for tuition fees. Only parents who apply in writing (forms available at school) **by Friday, 2 February 2018** to the Governing Body will be considered for a reduction in tuition fees. It will be determined according to a sliding scale.

6 We make use of an electronic banking system. It will cost you less on service charges and it simplifies our work at school to a large extent. We **urgently** appeal to **all** parents to assist us - **please** make use of this facility. Forms are available at school which must be returned to school by **Thursday, 25 January 2018** - 1<sup>st</sup> payment 1 February and last payment 1 November 2018.

7 Banking details: ABSA Bank York Street. Account nr: 890 490 565 Branch code: 632005  
**Ensure that**



J. SMIT  
PRINCIPAL

## TUITION FEES - 2018

Name and surname of parent/guardian (print please): \_\_\_\_\_

Parent's ID number: \_\_\_\_\_

E-mail address for account (print please): \_\_\_\_\_

Name of learners:

- |    |  |           |
|----|--|-----------|
| 1. |  | Gr. _____ |
| 2. |  | Gr. _____ |
| 3. |  | Gr. _____ |
| 4. |  | Gr. _____ |

I hereby agree to pay the tuition fees (payable in advance) of R9 400.00 per child as follows  
**(Please mark clearly with an X where applicable).**

R9 400.00 per child in one amount. (R8 930.00 if paid by 28 Feb 2018)  
 OR

R2 350.00 per child per term

OR

R940.00 per child per month (starting February to beginning of November).

OR

I am going to apply to the Governing Body for a reduction in fees.

**(You are responsible to collect the forms from school)** The completed form will be sent to school **by Friday 2 February 2018.**

**NB: I accept that if I don't hand in the form by this date, I am liable for the full amount.**

**Method of payment** (Indicate your choice with a cross please)

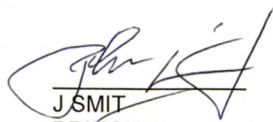
Debit order at school	Cash at school	EFT / Stop order at the bank
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Regulations for the exemption of parents from payment of compulsory tuition fees.  
 (Indicate with a cross in the applicable box)

	Ja	Nee
Has the principal informed you about the amount of the annual tuition fees to be paid?	<input type="checkbox"/>	<input type="checkbox"/>
Has the principal informed you that you are liable to pay school fees unless you are totally exempted from paying the fees?	<input type="checkbox"/>	<input type="checkbox"/>
Has the principal informed you about your right to apply for exemption from paying tuition fees?	<input type="checkbox"/>	<input type="checkbox"/>
Do you wish to apply for such an exemption?	<input type="checkbox"/>	<input type="checkbox"/>

\_\_\_\_\_  
 PARENT

\_\_\_\_\_  
 DATE

  
 J. SMIT  
 PRINCIPAL

**Please return this form to school by Friday 19 January 2018.  
 Thank you for your co-operation and support.**